

April 09, 2010

Dear Hiring Manager,

Please allow me to introduce myself. My name is Omid Mostafavi. I hold a Bachelor of Science degree in Geology and am currently completing my Master of Environmental Applied Science and Management degree at Ryerson University (part time).

I have five years' work experience, which has focused mainly on water supply projects, water distribution technology, and mining prospecting projects. Because of my training and many years of varied work experiences, I believe that I am an excellent candidate for employment within your organization.

I am highly motivated and have a good sense of responsibility. Prioritizing to meet deadlines, attention to details and accuracy are some of the areas where I have developed special skills which I can offer.

I wish to thank you in advance for your consideration. I look forward to speaking with you to discuss my qualifications in more detail. You can reach me by telephone at (416) 857 – 0512, or at seyedomid@yahoo.com.

Sincerely,

Omid Mostafavi

OMID MOSTAFAVI

115– 326 Major Mackenzie Dr. East, Richmond Hill, Ontario L4C 8T4
Phone: (416) 857-0512, email: seyedomid@yahoo.com

SUMMARY OF QUALIFICATIONS

- Three years' experience in groundwater and surface water development, water supply projects, and distribution technology
- Two years' experience in mining prospecting projects and mineral exploration and able to conduct theoretical and applied research
- Honest, dependable, hard working and committed to top quality work

EDUCATION AND TRAINING

Master of Environmental Applied Science and Management (part time) Ryerson University, Toronto, Ontario	2009-Present
Health Impact Assessment of Mining Projects Certificate Laval University, Laval, Quebec	2010
WHMIS Certificate of Training Toronto, Ontario	2010
Bachelor of Science Degree in Geology Chamran University, Khouzeestan, Iran	1992

PROJECT

Review the Environmental Assessment Document of Shiraz Water supply and Sanitation Project (Iran)

Environmental Assessment Course, Ryerson University, Toronto, Ontario 2010

- Appraise and evaluate the accuracy of screening, scoping, impact assessment, reporting, monitoring and follow up procedures in the document
- Prepare a critique on the content of the document and the method of the assessment

RELATED WORK EXPERIENCE

Water Supply Project Manager

Water and Wastewater Company of Tehran Province, Tehran, Iran 1995-1998

- Experienced in monitoring aquifers through measurement of static and dynamic water levels
- Supervised the installation of turbine and submersible pumps in water wells
- Managed crews for excavation of trenches; laying water pipelines; and installation of different valves, fittings, joints, meters and other water supply equipment

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Prospecting Geologist

Waez Mining Group, Khorasan, Iran

1992-1995

- Studied site area and determined further stations for subsequent sampling
- Coordinated surface sampling with directed air photo surveys
- Collected, recorded and analyzed samples and data from test sites
- Supervised field technicians and prepared Rock Sample Location Maps from comparing field and air surveys

OTHER WORK EXPERIENCE

Digital Press Operator

CJ Graphics, Toronto, Ontario

2009-Present

- Perform routine operation of Xerox Colour Presses
- Carry out all required maintenance tasks, maintain a list of supplies that have been consumed and place orders on a regular basis

Offset Press Operator

Quebecor World Printpak (Grafikom since October 2005), Toronto, Ontario

2003-2009

- Obtained instructions from sales order or docket along with plates
- Mixed inks and matched PMS colors and ran printing press
- Controlled the output image position and the colour consistency through the entire operation

Assistant Distribution Manager

A&R Advertising Company, Toronto, Ontario

1998-2003

- Checked timely delivery of promotional materials
- Directed and trained distribution staff

PROFESSIONAL MEMBERSHIP

Ontario Association of Impact Assessment
Water Environment Federation
Water Environment Association of Ontario

COMPUTER SKILLS

Microsoft Office